

## Uttlesford Local Highway Panel Meeting Agenda

Date: Monday 20<sup>th</sup> June 2016  
Time 18:00 hrs  
Venue: Uttlesford District Council Offices, Saffron Walden

**Chairman** ECC Member Simon Walsh

**Panel Members** ECC Member Susan Barker, ECC Member Ray Gooding, ECC Member John Lodge, UDC John Freeman (Vice-Chairman), UDC Member Alan Mills, UDC Member Robert Chambers, UDC Member Geoffrey Sell, Parish Rep Alan Townsend, Parish Rep John Davey

**Other Attendees** Essex Highways - Rissa Long Highways Liaison Officer, UDC Officers - J Pine and Adam Rees.

Page no	Item	Lead:	Papers:
	<b>1. Welcome and Introductions</b>	Chairman	Verbal
1-16	<b>2. Minutes of meeting held on 4<sup>th</sup> April 2016 and matters arising</b>	Chairman	Verbal
17-22	<b>3. Schemes approved in 2016-17</b>	RL	Report 1
23-30	<b>4. Potential scheme list</b> <ul style="list-style-type: none"><li>o Summary of potential schemes received for future consideration</li></ul>	RL	Report 2
31-36	<b>5. Highways Rangers</b>		Report 3
	<b>5. Any other business</b>	Chairman	Verbal
	<b>Dates of next meeting:</b> <ul style="list-style-type: none"><li>- 12<sup>th</sup> September 2016 at 6pm</li><li>- 16<sup>th</sup> January 2017 at 6pm</li><li>- 27<sup>th</sup> March 2017 at 6pm</li></ul> <b>6. Please can Members advise Adam Rees tel: 01799 510548 or email: <a href="mailto:arees@uttlesford.gov.uk">arees@uttlesford.gov.uk</a> if they are unable to attend any of these meetings.</b> <b>Any non-panel members who wish to speak at the Uttlesford Panel meetings must submit their request including the questions to be asked a week before the meeting. Any issues raised must have the support of the relevant County Councillor</b>	Chairman	Verbal

**HIGHWAYS PANEL held at COUNCIL OFFICES LONDON ROAD  
SAFFRON WALDEN at 6pm on 4 APRIL 2016**

Present: Councillor S Walsh (Chairman)  
Councillors S Barker, R Gooding and J Lodge (Essex County Council).  
Councillors R Chambers, J Freeman and G Sell (Uttlesford District Council).  
Councillors J Davey and A Townsend (Uttlesford Association of Local Councils).

Officers in attendance: S Church (Highways Liaison Manager – Essex Highways), R Long (Highways Liaison Officer – Essex Highways), A Rees (Democratic and Electoral Services Officer – UDC) and K Vinton (Partnerships Officer – UDC).

Also Present: Councillor S Morris (UDC), Brian Martin (Stebbing Parish Council) and Sean McCarthy (Hempstead Parish Council).

**PUBLIC SPEAKING**

The Chairman welcomed the public to the meeting and invited Councillor McCarthy to speak about the footpath in Hempstead.

Councillor McCarthy began by thanking the Highways Panel for its support in constructing the footpath. Residents had attempted to get a footpath built for 40 years and the Panel had helped to realise the scheme.

The parts of the scheme which had been completed had been good but the path was not yet complete and had been delayed, partly due to legal issues. The unfinished section had left access to two properties in a poor state and visibility was still an issue at some points of the path which made safety a major concern.

He appreciated that the Panel had a limited budget, but urged the Panel to consider that the footpath was a big priority and allocate funding so that the scheme could be completed.

The Chairman thanked Councillor McCarthy for his comments and invited Councillor Martin to speak.

Councillor Martin thanked the Chairman for visiting the byway following the last meeting of the Panel. He then asked whether the Chairman was aware that the footpath was not being placed where the parish council and residents were led to believe. He also asked the Highways Liaison Officer when the speed surveys agreed at the previous meeting would take place and what progress had been made on creating a feedback system for the Highways Rangers.

In response the Highways Liaison Officer explained that funding would be allocated to fund speed surveys later in the meeting. The surveys could then

take place in the next couple of weeks. A feedback system for the Rangers was still being developed due to time constraints. It was likely that the feedback system would be self-service.

Councillor Walsh said that if the bridleway had moved without permission, this was an enforcement issue and the move would be challenged.

**HP25 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mills.

**HP26 ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN**

Councillor Walsh was nominated and duly elected as Chairman. Councillor Freeman was nominated and duly elected as Vice-Chairman.

**HP27 MINUTES OF THE MEETING HELD ON 19 JANUARY 2016**

The minutes were received and signed by the Chairman as a correct record.

**HP28 UPDATE ON CAPITAL AND REVENUE SCHEMES APPROVED**

The Highways Liaison Officer said that Uttlesford was in a unique position as only one of its schemes had not been delivered (the roundabout in Hatfield Heath.) It had also managed to spend its entire allocated budget which was not the case with a number of other panels.

**HP29 POTENTIAL SCHEMES**

The Highways Liaison Officer said that the Panel's total budget for the year was £472,000. Half of this was a result of match funding from the District Council. This meant the Panel's budget was significantly higher than many other panels in Essex.

Councillor Sell thanked Councillor Gooding for the work he had done ensuring the Panel retained the same level of capital funding for schemes that it had last year.

The Highways Liaison Manager stated that £4m of the funding which had been allocated to highways panels throughout the county had been reallocated to deal with footway and road repairs. A report detailing the works carried out would be brought to the Panel meeting in June.

The Highways Liaison Officer said the total value of the schemes on the potential schemes list was £802,000. It was recommended that 160% of the total budget was allocated.

The Panel considered the schemes on the Potential Scheme List.

**(i) High Street, Hempstead – Completion of footway works - £70,000**

Members agreed that the scheme should be progressed

**(ii) Lodge Road/ Old Mead Road, Little Henham/ Newport railway bridge – Implementation of works following the study into signage - £67,500**

The Highways Liaison Officer said that it was recommended that the Newport element of the scheme was progressed. The signage approaching the bridge was not currently correct and once it was changed would make crashing into the bridge a prosecutable offence. There was a possibility of Section 106 funding for the scheme

In response to a question by Councillor Gooding, the Highways Liaison Officer said the other parts of the scheme could be progressed if the Panel decided to do that.

Members agreed to progress with the Newport element of the scheme. The other elements would be put on the reserve list.

Councillor Barker asked whether it was possible for the District Council's Planning Committee to obtain Section 106 contributions for these sorts of schemes. In response, the Highways Liaison Manager said this was not currently possible, but a system was being developed to facilitate this.

**(iii) Margaret Street, Thaxted – Realignment at junction with Weaverhead Lane - £17,500**

Thaxted Parish Council had been presented with two options, one which cost £10,000 and one which would cost £17,500. They had indicated their preference for the £17,500 scheme.

Members agreed to fund the £17,500 option.

**(iv) Safer Roads Schemes - £10,000**

The £10,000 pot of money for schemes throughout Uttlesford was no longer required. Additionally, the engineer responsible for the three other schemes said there was no engineering solution for all of them.

Councillor Gooding asked whether the schemes should be the responsibility of the Highways Agency.

Councillor Lodge said that he would like to see the reports for the three casualty reduction schemes and asked whether the schemes could be revisited if considered necessary. The Highways Liaison Officer, in response, explained that the Panel could decide to revisit the schemes.

Members agreed to not fund the schemes.

- (v) Feathers Hill, Hatfield Broad Oak – New 30mph VAS sign - £8,500**

Members agreed to fund the scheme

- (vi) Wicken Road, Clavering – New 30mph VAS sign - £8,500**

Members agreed to not fund the scheme.

- (vii) Various locations , Hatfield Broad – Reinstatement/protection of the grassed triangles at the junctions - £3,000**

Members agreed to not fund the scheme.

- (viii) Rickling Green Road, Quendon – 20mph limit in the vicinity of the primary school**

Members agreed to not fund the scheme.

- (ix) Rookery Lane, Wendens Ambo – Sign review in the vicinity of the level crossing - £3,000**

Members agreed to fund the scheme.

- (x) Newport Road, Debden – Road realignment works - £77,000**

Members agreed to put the scheme on the reserve funding list.

- (xi) B1417 Braintree Road, Felsted – Feasibility study into measures on the approach to the old railway bridge - £5,000**

Members agreed to fund the scheme.

- (xii) Bardfield Road, Thaxted – Feasibility study into improving existing traffic calming measures - £3,000**

Members agreed to fund the scheme.

- (xiii) Main Road, Felsted – Request for a second VAS sign**

Members agreed to put the scheme on the reserve funding list.

- (xiv) Anso Road B1055, Hempstead – Feasibility study on the introduction of a weight limit on the road and reclassifying it down from a B road**

Members agreed to put the scheme on the reserve funding list.

- (xv) Various roads, White Roding – Speed Surveys**

Members agreed to put the scheme on the reserve funding list.

**(xvi) Belchams Lane junction with Cambridge Road, Quendon – Feasibility study to address concerns about visibility - £3,000**

Members agreed to fund the scheme.

**(xvii) A1060, Leaden Roding – Small extension to 30mph speed limit - £7,000**

Members agreed to fund the scheme.

**(xviii) Duck Street, Wendens Ambo – Implementation of a 20mph zone**

The Highways Liaison Officer said a speed survey had been completed and although the road did meet the criteria for a 20mph speed limit, the average speed of traffic along the road was 17/18mph. It was therefore recommended to not proceed with the scheme.

Councillor Lodge noted that the road was very unusual. There were strong feelings from the parish council about the scheme as delivery drivers often broke the speed limit along the road.

Councillor Chambers said that although he understood the comments made by the Highways Liaison Officer the road became very narrow at points and a lower speed limit made sense. He agreed with the points made by Councillor Lodge.

Members agreed to fund the scheme.

**(xix) Church Street, Saffron Walden – Implementation of a 20mph limit**

In response to Councillor Lodge, The Highways Liaison Officer said the road did meet the criteria for a 20mph zone, but there was nowhere suitable on the High Street to put signs so that drivers were aware they had re-entered a 30mph limit. She also said that Church Street fell within the older area of the town and extra signage would urbanise the street.

Following the comments by the Highways Liaison Officer, Councillor Chambers asked whether other traffic calming measures could be explored.

Councillors Freeman and Sell both endorsed the Highways Liaison Officer's comments about signage on the street.

Members agreed to not fund the scheme.

**(xx) Finchingfield Road, Great Sampford – Signage and lining amendments in the vicinity of the school - £3,000**

Members agreed to fund the scheme.

**(xxi) Duck Street, Little Easton – Introduction of speed limit of road**

In response to a question by Councillor Freeman, the Highways Liaison Officer said extending the 30mph zone was not viable as the area was not built up enough. Drivers would drive to the conditions of the road. She would speak to colleagues about the speed limit.

Members agreed to not fund the scheme.

**(xxii) High Easter – Extension to speed limit**

Members agreed to not fund the scheme.

**(xxiii) Entry points into Manuden – New gateway features to replace existing damaged structures - £10,000**

Members agreed to fund the scheme.

**(xxiv) Thaxted Road, Debden – Creation of a formal layby at Smiths Green - £30,000**

Members agreed to put the scheme on the reserve funding list.

**(xxv) Debden Green crossroads – Feasibility study into realignment of the junction - £3,000**

Members agreed to fund the scheme.

**(xxvi) Either end of Newport – VAS Signs**

Members agreed to put the scheme on the reserve funding list subject to the completion of meeting the criteria from the speed assessments

**(xxvii) Bury Water Lane – Assessment of existing zebra crossing**

Members agreed to put the scheme on the reserve funding list.

**(xxviii) Cambridge Road and London Road – Request to look at entrance points in the village to deter speeding**

Members agreed to put the scheme on the reserve funding list.

**(xxix) Ross Close, Saffron Walden – Amendments to existing traffic calming measures in the vicinity of Katherine Semar school - £25,000**

In response to a point by Councillor Lodge, the Highways Liaison Officer said that a 20mph speed limit near the school would not be viable due to the shape of the road. It would not be clear to drivers why the speed limit had changed.

Members agreed to fund the scheme.

**(xxx) Hall Road, Elsenham – Feasibility study into the erection of signage to warn drivers to road narrowing - £3,000**

Councillor Gooding said the parish council's concerns were mainly surrounding the narrowing of the road near the crown junction.

Members agreed to fund the scheme.

**(xxxi) Town Street, Thaxted – Implementations of works following the feasibility study in 2015 - £20,000**

The Highways Liaison Officer said that Thaxted Parish Council needed to reevaluate the option which was presented to them.

Members agreed to put the elements of the scheme related to bollards and line refreshing. The other elements would be placed on the reserve funding list.

**(xxxii) Stortford Road, White Roding – 2 VAS Signs - £17,000**

Members agreed to put the scheme on the reserve funding list.

**(xxxiii) Slip Road off Chelmsford Road, Hatfield Heath – Feasibility study to look at improving pedestrian safety - £3,000**

The Highways Liaison Officer said the parish council wanted to look at ways increasing parking width and improving pedestrian safety. There were some legal issues with some of the traffic islands as they were not all owned by Essex Highways.

Councillor Barker noted that there were currently a lot of issues with roads around Hatfield Heath and improvements needed to be looked. Additionally, the District Council's greenbelt review had still placed Hatfield Heath on the greenbelt. This means that there would be less development and fewer Section 106 contributions which could be spent on improving infrastructure.

Members agreed to fund the scheme.

**(xxxiv) Thaxted Road, Wimbish – Reduction in speed limit to 30mph – £7,000**

Councillor Barker said that the 40mph speed limit was often not adhered to. This would still be the case with a 30 mph speed limit and people would drive to the conditions of the road. In response, the Highways Liaison Officer said a 40mph buffer would be in place to ease traffic into the 30mph zone.

Councillor Gooding noted that a number of residents had complained about speed. The scheme was similar to the reduction in the speed limit on Clavering Road, Wicken Bonhunt. There was now a request for VAS signs because traffic was not adhering to the 30mph speed limit.

Members agreed to fund the scheme.

**(xxxv) Walden Road, Hadstock – Installation of a VAS sign on the approach to the village - £8,500**

Members agreed to fund the scheme.

**(xxxvi) Walden Road, Hadstock – Pedestrian road signage - £1,000**

Members agreed to fund the scheme.

**(xxxvii) Dunmow Road, Great Easton – Permanent VAS signs to replace mobile VAS signs currently in operation - £17,000**

Members agreed to fund the scheme.

**(xxxviii) Clavering Road, Wicken Bonhunt – Request for a VAS sign – £8,500**

Members agreed to fund the scheme.

**(xxxix) Gaces Acre – Directional signage for car park - £1,500**

Members agreed to fund the scheme.

**(xl) Park Road, Little Easton – Request to introduce speed limit**

Members agreed to not fund the scheme

**(xli) Uttlesford SLR sites – Signage review to reassess the 2011 SLR sites - £5,000**

Members agreed to fund the scheme.

**(xlii) School Lane and Bury Water – Adding a footpath to link School Lane with the Southern part of Newport**

Members agreed to put the scheme on the reserve funding list.

**(xliii) Crix Green, Felsted – Possible extension to speed limit**

Members agreed to put the scheme on the reserve funding list.

**(xliv) Chelmsford Road, Barnston – Feasibility study into possible road widening - £3,000**

Members agreed to fund the scheme.

The Highways Liaison Officer said that installation of the roundabout at Hatfield Heath had not been possible because utilities lines prevented works from taking

place. Discussions about moving utilities lines were taking place, but it now looked as though the scheme could cost in the region of £200,000.

It was agreed that the scheme would be put back onto the list of potential schemes.

*Councillor Townsend left the meeting.*

Members considered the walking schemes on the potential schemes list.

- (i) Thaxted recreation – New footway across the recreation ground - £30,000**

Members agreed to put the scheme on the reserve funding list.

- (ii) Catons Lane, Saffron Walden – Design works for a footway linking the car park to the existing footpath on Little Walden Road - £3,000**

Councillor Lodge said there was a possibility of Section 106 contributions for the footpath.

Members agreed to fund the scheme.

- (iii) Park Road, Little Easton – Section of footway outside the Almshouses - £15,000**

Members agreed to fund the scheme.

- (iv) Ashdon Road, Saffron Walden – Installation of pedestrian build out - £20,000**

Members agreed to fund the scheme.

- (v) Bury Water Lane and School Lane, Newport – Feasibility study to look at footway linking into the back of the school**

There was a possibility of Section 106 contributions to help fund the scheme.

Members agreed to put the scheme on the reserve funding list.

- (vi) Sampford Road, Thaxted – Feasibility study into completion of the footpath - £12,000**

There was a possibility of Section 106 contributions to help fund the scheme.

Members agreed to put the scheme on the reserve funding list.

- (vii) School Street, Great Chesterford – Extension of footway - £20,000**

Members agreed to fund the scheme

**(viii) Bran End, Stebbing – Installation of footway**

Members agreed to put the scheme on the reserve funding list.

**(ix) The Endway, Great Easton – Feasibility study into new footway - £3,000**

Members agreed to fund the scheme.

**(x) Saffron Walden town centre – Pram crossing - £12,000**

Members agreed to fund the scheme.

Members moved onto to consider the potential Public Rights of Way schemes.

**(i) Byway 30 and 31 Debden and 36 Wimbish – Resurfacing of the network - £40,000**

Members agreed to fund the scheme

**(ii) Jacks Lane – Refurbishment of the byway - £32,000**

Members agreed to fund the scheme.

**(iii) Byway 46-31, Badcocks Farm to Gatehouse Farm, Stebbing – Reinstatement of byway and winter closure - £50,000**

Members agreed to fund the scheme.

**(iv) Byway 46-34 between Lubberhedges Lane and Long Green Lane, Bardfield Sailing – Reinstatement of byway and winter closure - £35,000**

Members agreed to put the scheme on the reserve funding list.

**(v) Footpath 86 (Cinder Alley), Thaxted – Improvement of surface - £15,000**

The scheme could potentially be funded through Section 106 contributions.

Members agreed to put the scheme on the reserve funding list.

The Highways Liaison Manager said that it was preferable that all the reserve money was allocated so that the rolling works programme could be completed. Members then considered the potential Passenger Transport schemes.

*Councillor Chambers left the meeting.*

**(i) The Moors, The Street, Little Dunmow – Wooden shelter - £6,500**

Members agreed to put the scheme on the reserve funding list.

**(ii) Rowntree Way, Saffron Walden – Replacement of Adshel shelter with wooden shelter - £11,000**

Members agreed to put the scheme on the reserve funding list.

**(iii) High Street, Saffron Walden northbound – New shelter and RTPI unit - £15,500**

Members agreed to put the scheme on the reserve funding list.

**(iv) High Street, Saffron Walden southbound – RTPI unit - £9,500**

Members agreed to put the scheme on the reserve funding list.

**(v) The Red Lion, Great Sampford – Replacement wooden shelter - £8,500**

Members agreed to put the scheme on the reserve funding list.

**(vi) Howe Lane, Great Sampford – Replacement wooden shelter - £8,500**

Members agreed to put the scheme on the reserve funding list.

The Highways Liaison Officer recommended that £5,000 was allocated to carry out speed surveys. Members agreed to allocate this funding.

RESOLVED that;

The following schemes would be funded through capital

<b>Location</b>	<b>Scheme</b>	<b>Cost</b>
Feathers Hill, Hatfield Broad Oak	New 30mph VAS sign	£8,500
Rookery Lane, Wendens Ambo	Sign review in the vicinity of the level crossing	£3,000
B1417 Braintree Road, Felsted	Request for consideration to be given to measures on the approach to the old railway bridge on Braintree Road	£5,000
Bardfield Road, Thaxted	Request for the existing traffic calming measures to be re-evaluated	£3,000
Belchams Lane junction with Cambridge Road, Quendon	Feasibility study to address concerns about the visibility at the junction due to the road alignment	£3,000
A1060 Leaden Roding Roding	Small extension to 30mph speed limit installed as part of the 2011 speed limit review	£7,000
Duck Street,	Request to consider a 20mph	£7,000

Wendens Ambo	speed limit	
in the vicinity of the school, Finchingfield Road, Gt Sampford	Signage and lining amendments in the vicinity of the school	£3,000
Entry points into Manuden	New gateway features to replace existing damaged structures	£10,000
Margaret Street, Thaxted	Possible implementation of feasibility study undertaken in 2015 for possible relining or junction realignment at jct with Weaverhead Lane	£17,500
Debden Green crossroads	possible scheme to realign the junction	£3,000
Ross Close, Saffron Walden	Request to look at amending the existing traffic calming features in the vicinity of Katherine Semar school	£25,000
Town Street, Thaxted (Bollards and refreshing of lines)	Implementation of works following on from feasibility study undertaken in 2015	£10,000
Hall Road, Elsenham	Request to look into possibly erecting signage to alert drivers to road narrowing	£3,000
Slip Road off Chelmsford Road, Hatfield Heath	Feasibility study to look at options for improving pedestrian safety outside the shops	£3,000
Lodge Road / Old Mead Road Little Henham / Newport railway bridge (Newport element only)	Implementation of works following on from the study into the signage associated with the Little Henham weight limits, the Ugley width restrictions and the low bridge in Newport	£67,500
Thaxted Road, Wimbish	Request to lower the speed limit through Wimbish to 30mph	£7,000
Walden Road, Hadstock	Request to install a VAS sign on the approach into the village	£8,500
Walden Road, Hadstock	Request for pedestrian in road signage	£1,000
Dunmow Road, Great Easton	2 x Permanent VAS to replace the mobile VAS currently in operation for each direction on the approach to the school	£17,000
Clavering Road, Wicken Bonhunt	Request for VAS	£8,500
Gaces Acre, Newport	Directional signage for car park	£1,500
Uttlesford SLR sites	Signage review to reassess the 2011 SLR sites.	£5,000

Chelmsford Road, Barnston	Road widening investigations	£3,000
Catons Lane, Saffron Walden	Design works for a possible footway linking the Car park to existing footpath on Little Walden Road	£3,000
Park Road, Little Easton	Request for the introduction of a small section of footway outside the Almshouses	£15,000
Ashdon Road, Saffron Walden	Installation of pedestrian build out as designed in 2015-16	£20,000
High Street Hempstead	Completion of footway works	£70,000
School Street, Great Chesterford	Extension of footway from the junction with Carmel Street towards the shops and pram crossings	£20,000
The Endway, Great Easton	Request for new footway to link into the back of the school	£3,000
Saffron Walden town centre	Town centre pram crossings	£12,000
Byway 30 and 31 Debden and 36 Wimbish	Contribution towards the resurfacing of this entire network	£40,000
Jacks Lane	Possible refurbishment of the byway	£32,000
Byway 46-31, Badcocks Farm to Gatehouse Farm, Stebbing	Byway reinstatement and winter closure	£50,000
Uttlesford	Ad-hoc speed surveys	£5,000

The following schemes would be placed on the reserve list for funding through capital

<b>Location</b>	<b>Scheme</b>	<b>Cost</b>
Newport Road, Debden	road realignment works	£77,000
Main Road, Felsted	Request for a second VAS sign to face opposite direction to sign funded by LHP in 2014/15	TBC
Anso Road B1055 Hempstead	Request to introduce a weight limit on this road together with reclassifying it down from a B road. The request also involves relocating the gateway signage	TBC
various roads, White Roding	White Roding has been subject to a reduction in the speed limit during the 2011 speed limit review but concerns have arisen	TBC

	about the compliance with the limit	
Thaxted Road, Debden	Request for the creation of a formal layby at Smiths Green where cars are currently parking on the verge	£30,000
Either end of Newport	VAS Signs	TBC
Bury Water Lane	Assessment of existing zebra crossing to possibly include a raised table	TBC
Cambridge Road and London Road	Request to look at entrance points into the village to deter speeding	TBC
Town Street, Thaxted (other than bollards and re-fresh of lines)	Implementation of works following on from feasibility study undertaken in 2015	£10,000
Stortford Road, White Roding	Request for 2 VAS signs	£17,000
Lodge Road / Old Mead Road Little Henham / Newport railway bridge (Ugley and Henham elements)	Implementation of works following on from the study into the signage associated with the Little Henham weight limits, the Ugley width restrictions and the low bridge in Newport	TBC
School Lane and Bury Water Road	Look into adding a footpath to link School Lane with the Southern part of Newport	TBC
Crix Green Felsted	Possible extension to speed limit	TBC
Thaxted recreation ground footway	New footway across the recreation ground	£30,000
Bury Water Lane and School lane	Request for new footway to link into the back of the school	TBC
Sampford Road, Thaxted	The Footway along the Sampford road is incomplete between Bellrope Meadow and the new Knights' development.	£12,000
Byway 46-34 Between Lubberhedges lane and long Green Lane, Bardfield Sailing	Byway needs reinstatement and winter closure	£35,000
Footpath 86 (Cinder Alley) Thaxted	Improvements to the surface	£15,000
The Moors, The Street, Little Dunmow	Request for wooden shelter from Parish Council. Parish Council have earmarked a £2k	£6,500

	contribution	
Rowntree Way, Saffron Walden	Parish council have requested the replacement of old Adshel shelter with a large wooden shelter (TBC)	£11,000
High Street, Saffron Walden Northbound	Request for new passenger shelter and RTPI unit	£15,500
High Street, Saffron Walden Southbound	Request for RTPI unit	£9,500
The Red Lion, Great Sampford	Replacement wooden shelter	£8,500
Howe Lane, Great Sampford	Replacement wooden shelter	£8,500

The following schemes would not be funded

<b>Location</b>	<b>Scheme</b>	<b>Cost</b>
B1256 Braintree Rd jw Braintree Rd	implementation of CR scheme designed in 2015	TBC
B1383 Stansted Road jw A120	implementation of CR scheme designed in 2016	TBC
Audley End Road jw B1052 Newport Road, Saffron Walden	implementation of CR scheme designed in 2017	TBC
Uttlesford	advanced design money for CR schemes 2016-17	£10,000
Duck Street, Little Easton	Request to introduce speed limit	TBC
High Easter	Extension to speed limits	TBC
Wicken Road, Clavering	New 30mph VAS sign	£8,500
various locations, Hatfield Broad Oak	reinstatement / protection of the grassed triangles at the junctions	£3,000
Rickling Green Road, Quendon	20mph limit in the vicinity of the primary school	TBC
Church Street, Saffron Walden	Request to consider installing a 20mph speed limit on Church Street	TBC
Park Road, Little Easton	request to introduce speed limit	TBC

That the mini-roundabout on the A1060 j/w B183 Hatfield Heath would no longer be funded and would be placed back on the list of potential schemes.

**ANY OTHER BUSINESS**

In response to a question by Councillor Barker, the Highways Liaison Manager said the funding which was allocated for the mini-roundabout at Hatfield Heath had not been lost and was instead used to fund other schemes.

In response to point by Councillor Freeman, the Highways Liaison Officer she aware that the yellow lines outside the pharmacy in Thaxted needed to be refreshed. These works were initially going to be linked to the works on Town Street but this was no longer the case.

Councillor Davey then asked for an update on the weight limit scheme in Dunmow. The Highways Liaison Officer said that Great Dunmow Parish Council had been liaising with the Principal Transportation Co-ordinator about the scheme.

Councillor Gooding said that there was a variance in understanding between parish councils about how Section 106 funding could be used. More information needed to be given to parish clerks to help rectify this.

The meeting ended at 8.05pm.



## **UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 20<sup>th</sup> JUNE 2016 REPORT 1 – APPROVED SCHEMES UPDATE**

As the Uttlesford Local Highways Panel experienced complete delivery of all of the schemes which had been recommended for funding in the 2015-16 financial year, the schemes which now form the current approved schemes programme were all discussed and recommended at the April meeting.

At the April panel meeting the Members recommended the entire budget of £472,000 which included the £118,500 which Uttlesford District Council have agreed to match-fund with ECC following the LHP budget amendment for the 2016-17 financial year. Arrangements to secure this funding from UDC are underway to enable the monies to be used against the 2016-17 programme.

In addition to successfully recommending 100% of the budget the Panel were also encouraged to provisionally recommend an additional 60% of budget to form a rolling programme, of which these schemes are distinguished on the programme as being for 2017-18 delivery. If members wish to make amendments to the programme they need to consider that there are likely to be abortive costs associated with amending any schemes which are already in investigation.

Priority for delivery this year has been given to schemes which have previously been subject to a detailed design or which can proceed straight to implementation and it is the intention that the first batch of schemes will be delivered by the end of Quarter 3. Specific dates will be provided when schemes have been formally programmed and road space booked.

The target for the remaining schemes will be Quarter 4 so that all feasibility studies and designs are ready in time for Members to consider for funding in 2017-18.

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**  
**LOCAL HIGHWAY PANEL - 20th JUNE 2016**  
**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
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**2016/17 Financial year**

1	High Street, Hempstead	Quarter 3	12/04/2016	LUTT163006	Phase 2 of the footway construction commenced in 2015-16	£70,000	The final phase of the works includes the removal of a large tree, the relocation of a telegraph pole and the construction of approximately 50 metres of footway together with a retaining wall feature. Confirmation is being sought on if a road closure will be required for the construction works as this will impact on the timescales for completion.
2	Ashdon Road, Saffron Walden	Quarter 3	12/04/2016	LUTT163003	Installation of pedestrian build out as designed in 2015-16	£20,000	
3	Park Road, Little Easton	Quarter 3	12/04/2016	LUTT163002	Introduction of a small section of footway outside the Almshouses	£15,000	
4	B1417 Braintree Road, Felsted	Quarter 3	12/04/2016	LUTT162005	Implementation of reflector posts on the approach to the dangerous bend where vehicles are leaving the road and assessment of existing signage	£5,000	
5	Byway 46-31, Badcocks Farm to Gatehouse Farm, Stebbing	Quarter 3	12/04/2016	LUTT168005	Refurbishment of byway	£50,000	
6	Byway 30 and 31 Debden and 36 Wimbish	Quarter 3	12/04/2016	LUTT168001	Contribution towards refurbishment of the byway	£40,000	
7	Jacks Lane	Quarter 3	12/04/2016	LUTT168004	Refurbishment of the byway	£32,000	Section 106 money to the value of £14,000 to contribute to costs of the works
8	school Street, Great Chesterford	Quarter 3	12/04/2016	LUTT163007	Extension of footway from the junction with Carmel Street towards the shops and pram crossings	£20,000	

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**

**LOCAL HIGHWAY PANEL - 20th JUNE 2016**

**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
9	Newport railway bridge advanced signage	Quarter 3	12/04/2016	LUTT162023	Implementation of works for the Newport bridge following on from the signage study undertaken in 2015-16	£67,500	
10	Slip Road off Chelmsford Road, Hatfield Heath	Quarter 3	12/04/2016	LUTT162022	<b>feasibility study</b> - to look at options for improving pedestrian safety outside the shops where vehicles mount the kerb	£3,000	
11	Chelmsford Road, Barnston road widening	Quarter 4	12/04/2016	LUTT162033	<b>Feasibility study</b> - to look into widening the road leading into Barnston where currently there is conflict when two larger vehicles meet	£3,000	
12	Catons Lane, Saffron Walden	Quarter 4	12/04/2016	LUTT163001	<b>Design</b> - for a possible footway linking the Car park to existing footpath on Little Walden Road	£3,000	
13	Gaces Acre	Quarter 4	12/04/2016	LUTT162029	Directional signage for car park	£1,500	
14	Dunmow Road, Great Easton	Quarter 4	12/04/2016	LUTT162027	Permanent VAS to replace the mobile VAS currently in operation for each direction on the approach to the school	£17,000	
15	Walden Road, Hadstock	Quarter 4	12/04/2016	LUTT162026	Pedestrian in road signage	£1,000	
16	Walden Road, Hadstock	Quarter 4	12/04/2016	LUTT162025	VAS sign on the approach into the village	£8,500	
17	Ross Close, Saffron Walden	Quarter 4	12/04/2016	LUTT162020	Scheme to look at amending the existing traffic calming features in the vicinity of Katherine Semar school	£15,000	Scheme will entail looking at the existing features and also installing pram crossings in the vicinity of the southern pedestrian access into the school and across the vehicular access.

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**

**LOCAL HIGHWAY PANEL - 20th JUNE 2016**

**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
18	Debden Green crossroads	Quarter 4	12/04/2016	LUTT162019	Possible scheme to realign the Henham Road junction to improve the visibility	£3,000	
19	Entry points into Manuden	Quarter 4	12/04/2016	LUTT162017	New Glasdon gateway features to replace existing damaged structures	£10,000	
20	Belchams Lane junction with Cambridge Road, Quendon	Quarter 4	12/04/2016	LUTT162010	<b>Feasibility study</b> - to address concerns about the visibility at the junction due to the road alignment	£3,000	
21	Bardfield Road, Thaxted	Quarter 4	12/04/2016	LUTT162006	Parish Council lead concerns about speeding on Bardfield Road. Request for the existing traffic calming measures to be re-evaluated	£3,000	
22	Rookery Lane, Wendens Ambo	Quarter 4	12/04/2016	LUTT162003	Sign review in the vicinity of the level crossing	£3,000	
23	A1060 Leaden Roding	Quarter 4	12/04/2016	LUTT162011	TRO and design works for a small extension to 30mph speed limit installed as part of the 2011 speed limit review which omitted several properties which would meet the criteria	£7,000	
24	Feathers Hill, Hatfield Broad Oak	Apr-16	12/04/2016	LUTT162001	New 30mph VAS sign to replace the existing 40mph VAS	£8,500	
25	The Endway, Great Easton	Quarter 4	12/04/2016	LUTT163009	<b>Design</b> - for new footway to link towards the primary school	£3,000	

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**  
**LOCAL HIGHWAY PANEL - 20th JUNE 2016**  
**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
26	Margaret Street, Thaxted	2017-18	12/04/2016	LUTT162031	Implementation of feasibility study undertaken in 2015 for junction realignment at jct with Weaverhead Lane	£17,500	Awaiting confirmation of possible Section 106 funding
27	Saffron Walden town centre	2017-18	12/04/2016	LUTT163010	Town centre pram crossings	£12,000	Saffron Walden Town Council have identified four priority sites in the town centre area for pram crossings to be installed
28	Town Street, Thaxted	2017-18 Financial year	12/04/2016	LUTT162021	Implementation of amendment works to the bus stop and pedestrian build out following on from feasibility study undertaken in 2015	£20,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
29	Thaxted Road, Debden	2017-18 Financial year	12/04/2016	LUTT162018	Creation of a formal layby at Smiths Green where cars are currently parking on the verge	£30,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
30	Newport Road, Debden	2017-18 Financial year	12/04/2016	LUTT162004	Road realignment works	£77,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
31	Footpath 86 (Cinder Alley) Thaxted	2017-18 Financial year	12/04/2016	LUTT168003	This is a surfaced PROW linking Copthall Lane with the school. The proposed scheme would be to improve the surface and the drainage	£15,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
32	Byway 46-34 Between Lubberhedges lane and long Green Lane, Bardfield Sailing	2017-18 Financial year	12/04/2016	LUTT168002	Refurbishment of byway	£35,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
33	Howe Lane Great Sampford	2017-18 Financial year	12/04/2016	LUTT165006	Replacement wooden shelter	£8,500	Panel agreed scheme as part of the second priority batch for implementation in 2017-18

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**

**LOCAL HIGHWAY PANEL - 20th JUNE 2016**

**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
34	The Red Lion Great Sampford	2017-18 Financial year	12/04/2016	LUTT165005	Replacement wooden shelter	£8,500	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
35	High Street Saffron Walden Southbound	2017-18 Financial year	12/04/2016	LUTT165004	Request for RTPI unit	£9,500	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
36	High Street Saffron Walden Northbound	2017-18 Financial year	12/04/2016	LUTT165003	Request for new passenger shelter and Real Time Passenger Information (RTPI) unit	£15,500	Panel agreed scheme as part of the second priority batch for implementation in 2017-18

**UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL**

**LOCAL HIGHWAY PANEL - 20th JUNE 2016**

**REPORT 1: UPDATE ON SCHEMES APPROVED**

Key:	Completed
	Cancelled

Ref	Task Name	Estimated Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
37	Rowntree Way, Saffron Walden	2017-18 Financial year	12/04/2016	LUTT165002	Parish council have requested the replacement of old Adshel shelter with a large wooden shelter (TBC)	£11,000	Panel agreed scheme as part of the second priority batch for implementation in 2017-18
38	The Moors, The Street, Little Dunmow	2017-18 Financial year	12/04/2016	LUTT165001	Request for wooden shelter from Parish Council.	£6,500	Panel agreed scheme as part of the second priority batch for implementation in 2017-18. <b>The Parish Council have earmarked a £2k contribution</b>
39	Clavering Road, Wicken Bonhunt	2017-18 Financial year	12/04/2016	LUTT162028	30mph VAS	£8,500	
40	Hall Road, Elsenham	N/A	12/04/2016	LUTT152047	Sign review to look into possibly erecting signage to alert drivers to road narrowing	£3,000	Project cancelled as no feasible solutions can be found
41	In the vicinity of the school, Finchingfield Road, Gt Sampford	N/A	12/04/2016	LUTT162013	Signage and lining amendments in the vicinity of the school	£3,000	Project cancelled as no feasible solutions can be found

**Revenue Schemes**

42	Uttlesford general	2016-17	12/04/2016	LUTT162032	pot of money for undertaking surveys	£5,000	
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## UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 20<sup>th</sup> JUNE 2016 REPORT 2 – POTENTIAL CAPITAL SCHEMES

As the Local Highways Panel Capital Budget for 2016-17 has been recommended and signed off by the Cabinet Member, the potential schemes list represents the projects which the panel can consider for funding in 2017-18.

We would encourage all parties to continue to submit their requests so that the formal validation process can be undertaken in the meantime.

The following list identifies all of the scheme requests which have fed into the Uttlesford LHP. The RAG column acknowledges what the status of the scheme request is as below:



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process or is against ECC criteria

## Safer Roads

Total Value of schemes	£0
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Ref	Location	Description	Parish	Scheme stage	Cost Code	Allocated Budget	Comments	RAG
1	B1256 Braintree Rd jw Braintree Rd	Implementation of CR scheme designed in 2015-16	Great Dunmow	Implementation		TBC	The detailed design has recommended that a further investigation of the junction is undertaken . Funding can possibly be sought from the revenue pot.	A
2	B1383 Stansted Road jw A120	Implementation of CR scheme designed in 2015-16	Stansted	Implementation		TBC	Designs completed. Awaiting analysis of possible measures	A
3	Audley End Road jw B1052 Newport Road, Saffron Walden	Implementation of CR scheme designed in 2015-16	Saffron Walden	Implementation		TBC	Designs completed. Awaiting analysis of possible measures	A

## Traffic Management

Total Value of schemes	£375,500
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Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Main Road, Felsted	Request for a second VAS sign to face opposite direction to sign funded by LHP in 2014/15	speeding concerns	Felsted		LUTT162007	TBC	Speed survey to be undertaken to confirm if the site meets the criteria	R
2	various roads, White Roding	White Roding has been subject to a reduction in the speed limit during the 2011 speed limit review but concerns have arisen about the compliance with the limit	speeding	White Roding		LUTT162009	TBC	Surveys to be undertaken	R
3	High Easter	extension to speed limits	The Parish feel that the existing 30mph speed limit does not extend far enough and they would like to incorporate additional properties	High Easter	Feasibility	LUTT152030	TBC	Further speed surveys have been completed and the results will be analysed to determine if the site qualifies for a speed limit extension	R
4	Either end of Newport	VAS Signs	Speeding problem	Newport	Total scheme			Speed surveys arranged for late June	R
5	Bury Water Lane	Assessment of existing zebra crossing to possibly include a raised table	General Safety Concerns	Newport	Feasibility	LUTT152045		Validation to be undertaken	R
6	Cambridge Road and London Road	Request to look at entrance points into the village to deter speeding	perceived speeding	Newport	Feasibility	LUTT152046		Validation Required	R

Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
7	Town Street, Thaxted	implementation of bus stop and pedestrian buildout works following on from feasibility study undertaken in 2015	The bus stop is located outside the Post Office on the corner of Orange street where the junction is very wide. Visibility isn't good and the way the bus has to park restricts parking on Town Street which is already limited	Thaxted	Feasibility	LUTT155006	TBC	Initial design options didn't fit the requirements of the Parish so a third option has been discussed with the Parish and will be reinvestigated.	A
8	Stortford Road, White Roding	request for 2 VAS signs	perceived speeding	White Roding	Total scheme		£17,000	The speed limit will be assessed as part of a speed limit review to ensure that the terminal signs are in the correct place.	R
9	Langley Lower Green	request to introduce a speed limit						Unlikely to meet criteria for a speed limit amendment but surveys will be undertaken before the school holidays.	R
10	Park Road, Little Easton	request to introduce speed limit	the parish feel that the speed of traffic needs to be regulated on Park Road	Little Easton	Feasibility			Speed surveys to be undertaken	R
11	Chelmsford Road jct with Dunmow Road, Hatfield Heath	Installation of mini roundabout	The Parish have for a number of years raised concerns about the speed of traffic on the Chelmsford Road and the congestion issues experienced on the Dunmow Road during the peak times of the day.	Hatfield Heath	Implementation		£240,000	In 2015, the Panel had previously recommended funding to the value of £80,000 which had been the estimated cost for implementation at the time. At the April 2016 meeting the members were advised that this was no longer a realistic cost due to the presence of National Grid stats which would need to be diverted and a large section of carriageway resurfacing. The members agreed to cancel the scheme pending confirmed costs.	G
12	School Lane and Bury Water Road	Look into adding a footpath to link School Lane with the Southern part of Newport	Lack of footpath	Newport	Feasibility			Awaiting results of the highway boundary	R
13	Crix Green Felsted	Possible extension to speed limit		Felsted	Feasibility			Speed surveys to be undertaken	R
14	Dunmow Road, Little Canfield	request to replace the existing village gateway feature with a newer version	existing feature is old and falling apart and consideration is wanted to be given to installing something with a bigger visual impact for vehicles		Total scheme	LUTT162033	TBC		R
15	Rosemary Lane jct with North Street, Great Dunmow	Study to look at realigning the junction leading on to the mini roundabout	Existing arrangement does not provide much deflection meaning vehicles are not stopping to give way to North Street traffic	Great Dunmow	Feasibility			In validation	R

Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
16	Hatfield Forest approach	Currently there is a lack of signage on the approach to the Hatfield Forest Road warning of the low bridge. Subsequently large vehicles are realising too late and having to turn in driveways to avoid the bridge	Currently there is a lack of signage on the approach to the Hatfield Forest Road warning of the low bridge. Subsequently large vehicles are realising too late and having to turn in driveways to avoid the bridge		Feasibility		TBC	In validation	R
17	Quendon, Stansted, Ugley	Confusing or insufficient signage to alert drivers to width and weight restrictions	Implementation of the different elements of the review of weight limit signage and width restrictions in the vicinity of Quendon, Stansted and Ugley		Implementation		£105,000	Study undertaken in 2015-16 with recommendations made for each element. Members could choose to fund all as a package of measures or complete in a phased approach	R
18	Church Hill, Ashdon	Possible VAS	Concerns of speeding		Implementation		£8,500	Speed survey has been requested	R
19	Saffron Walden and surrounding areas	review of weight limits in and around Saffron Walden	Concerns raised about the confusing weight limits in and around Saffron Walden		Feasibility		£5,000	Specifics of investigation required to be determined	A

## Walking

Total Value of schemes	£42,000
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Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Thaxted recreation ground footway	New footway across the recreation ground	no direct route for pedestrians to walk to the town so instead cut across the recreation ground	Thaxted	Implementation		£30,000	Permission is sought from Hunts charity who own the land required on the recreation ground.	A
2	Bury Water Lane and School lane	request for new footway to link into the back of the school	lack of footway	Newport	Feasibility	LUTT163004		Awaiting highway boundary information	R
3	Sampford Road, Thaxted	The Footway along the Sampford road is incomplete between bellrope meadow and the new Knights' development.	During the winter months the verge becomes muddy and slippery because of the lack of footway	Thaxted	Feasibility	LUTT163005	£12,000		R
4	Ashdon Road, Saffron Walden	possible amendment to existing pedestrian refuges	existing refuges are not wide enough to accommodate pushchairs.	Saffron Walden	Feasibility			In validation	R

## Cycling

Total Value of schemes	<b>£0</b>
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Ref	Location	Description	Problem	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Various locations, Saffron Walden	possible cycle tracks for various points leading into the town centre	The Town Council have identified areas which they feel could be linked well by cycle tracks	Saffron Walden	Feasibility			In validation	R

## UTTLESFORD DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL

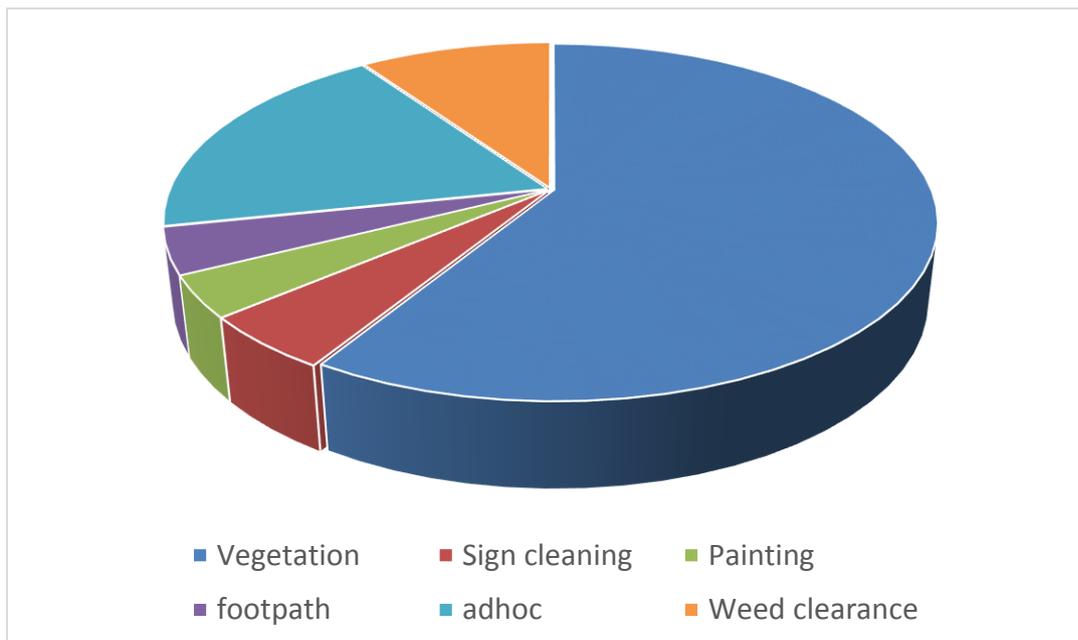
### LOCAL HIGHWAY PANEL – 20<sup>th</sup> JUNE 2016 REPORT 3: HIGHWAYS RANGERS

#### RANGERS WORKS

##### SUMMARY OF REQUESTS FOR RANGER SERVICES IN 2015/16 FINANCIAL YEAR

Throughout 2015/16 the Uttlesford Rangers continued to provide a full and efficient service undertaking the lower priority jobs which might otherwise not have been completed.

The majority of requests have again been predominantly from the larger towns such as Saffron Walden, Great Dunmow and Thaxted and the common theme for requests has as expected been for vegetation clearance as is evidenced below.



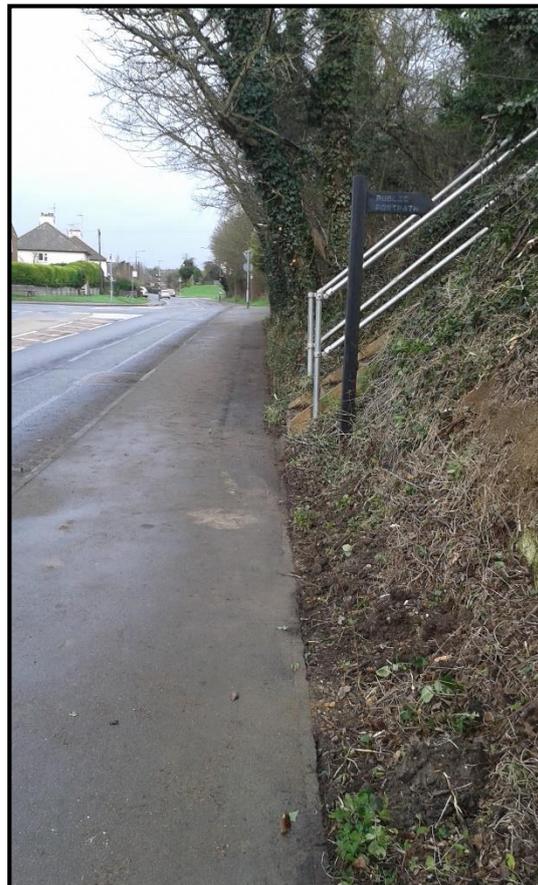
The purchase of a tractor last year has also enabled the Rangers team to undertake specific ditch clearance works on areas which have experienced localised flooding and which has been used to great effect during the wetter climates.

# Thaxted Road, Saffron Walden:

Before:



After:



# Takeley Street, Takeley:

Before:

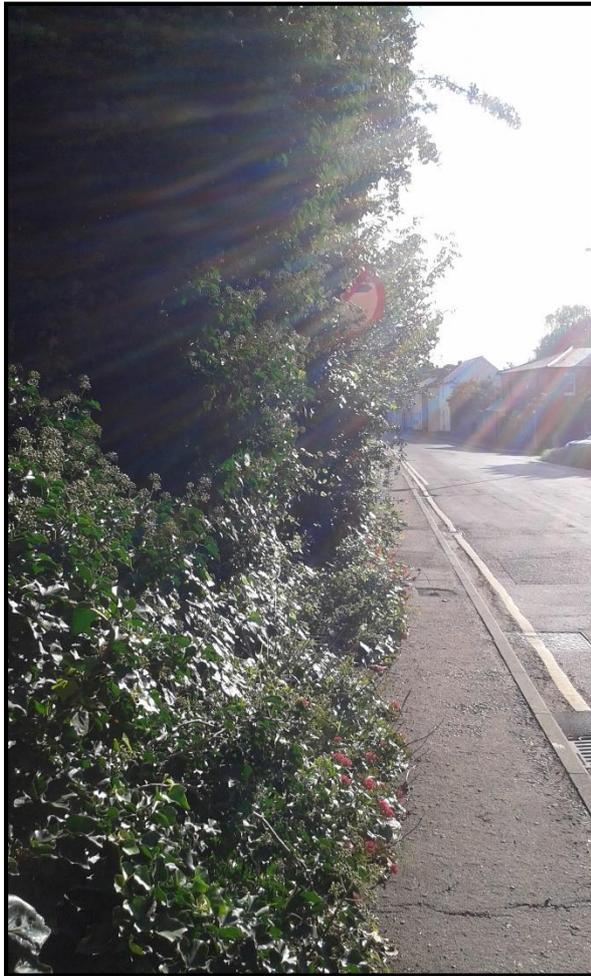


After:

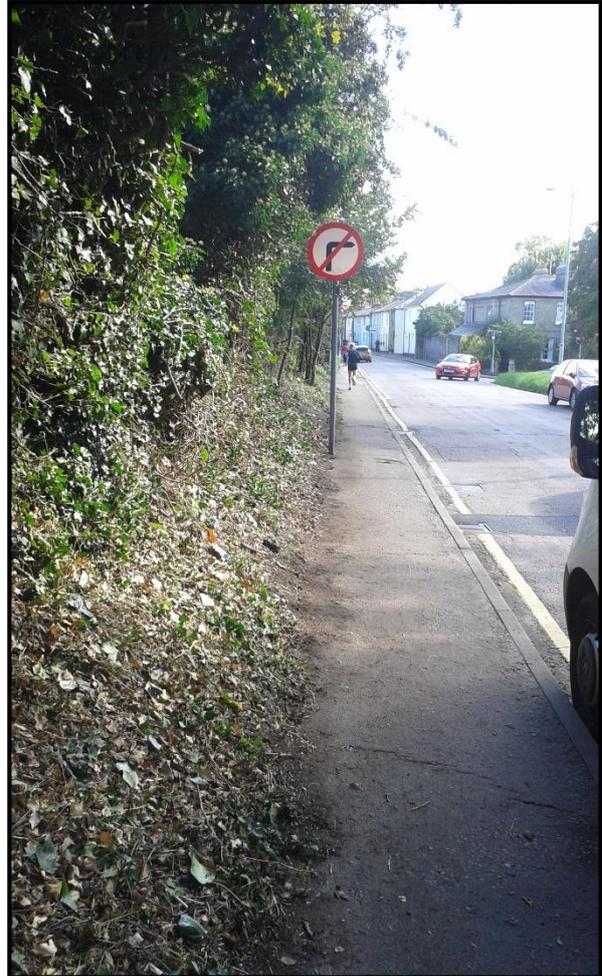


**Ashdon Road, Saffron Walden (opposite the Common):**

**Before:**



**After:**



# Aythorpe Roding:

Before:



After:



## **RANGERS REQUESTS**

It is anticipated that there will be a change in the way that Rangers are dealt with across the county going forward but until then, members are encouraged to continue to submit requests for the Highways Rangers as per the instructions below.

**Pothole fixing does not fall within the remit of the Highway Rangers**, but the types of minor maintenance works that can be undertaken are:

- **Cleaning and minor repairs to non-electrical road signs**
- **Cleaning and minor repairs to street furniture**
- **Reinstatement of posts and bollards (minimal excavation)**
- **Trimming of vegetation and removal of cuttings**
- **Adhoc grass cutting and strimming**
- **Localised cleaning and minor excavation of roadside water channels**
- **Removal of weeds or vegetation from pavements**
- **Removal of illegal signs and fly posting**
- **Minor block/flag paving repairs**

Requests for the services of the Highway Rangers should be made by Parish/Town Councils by using the **online report it tool** at <http://www.essex.gov.uk/Pages/Report-It.aspx> and by writing **UTTLESFORD RANGERS** in capitals in the description box.

**Exact locations need to be provided together with a contact name and tel/mobile number so, if need be, the Rangers Team can call a specific person for clarification of the work requested.**

Please note that the turnaround time for Highway Rangers requests will differ dependant on the nature of the work involved and the time of the year.